

## Summary of Efficiency Report for the Pekin Park District

Pursuant to Act 50 ILCS 70/1 et seq., the Pekin Park District was required to form a committee on local government efficiency. The purpose of the committee was to study the District's governing statutes, ordinances, rules, procedures, policies, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State of Illinois. Through this study, the Park District then developed a report that needed to be filed with Tazewell County. The committee consisted of the Executive Director as Chair and Secretary of the committee, the seven Park Board of Commissioners, and two residents of the community.

Attached is the full report that includes:

- the purposed of the committee and report; the committee membership; and the committee meetings
- a general overview of governing statutes, ordinances, rules, procedures, powers and jurisdiction of the District. Within this general overview, the ordinances, rules, policies and procedures are listed of which the District has adopted and follow. Also, included in the general overview are some inefficiencies discovered during the committee discussion, all of which will be addressed by staff and presented to, reviewed by and adopted/approved by the board. These inefficiencies included the following:
  - Development of a Board Policies and Procedures Manual
  - Development of a Comprehensive Master Plan
  - Development of an Annual Report
  - Development of a compiled Operations Manual of departments
  - Development of a compiled Administrative Policies and Procedures Manual
- a list of shared services and partnerships which includes membership in the Special Recreation Association, intergovernmental agreements with other units of local government, intergovernmental agreements with the State of Illinois, partnerships or agreements with athletic or similar affiliate organizations that operate sports or other leagues, partnerships or other interrelationships with non-profits, partnerships with for profit organizations, and a list of various organizations the District partners/works with.
- other examples of efficient operations
- transparency to the community
- district awards, certifications, training and recognition
- benefits and services
- recommendations for increased accountability and efficiency

This process was valuable to the Park Board of Commissioners and staff in that it provided a good history and evaluation of ourselves and what we provide for the community, but also what the District is lacking and needs to improve upon. Hopefully, as you read through this report, you too will have a better understanding of the District and what we have done, what we do, and what we plan to accomplish in order to move forward.