

PEKIN PARK DISTRICT
MINUTES OF
THE REGULAR BOARD MEETING OF PARK COMMISSIONERS
6:00 p.m. Thursday, August 23, 2018
At the Mineral Springs Park Robert N. Blackwell Administration Building
1701 Court Street, Pekin, IL 61554

1. Call to Order:

President Gillis called the meeting to order at 6:00 p.m. and all stood to recite the Pledge of Allegiance.

2. Roll Call:

The following commissioners were present: Marv Brown, Kyle Cain, Gary Gillis, Paula Helm, Greg Maloney, Scott Price and Kristen Walraven. Also in attendance were; Cameron Bettin, Executive Director; Dori Smith, Asst. to the Executive Director's/Board Secretary; Richard Wherry, Park District Attorney; Scott Clausen, Superintendent of Parks; Cory Proehl, Director of Golf; Shawn Powers, Superintendent of Recreation; Keith Knox; Parkside Athletics Manager, and Alisha Dault; Senior Center Administrator. Staff absent were; Tom Conlin, Chief of Police/Ranger Division and Rich Hallam; Business Manager. Press was not in attendance.

3. Additions to and/or Deletions from the Agenda, if any:

None.

4. Comments from the public:

Cory Proehl, Director of Golf introduced Greg Funk as the newly hired Superintendent of Golf. President Gillis welcomed him to the Pekin Park District.

Cameron Bettin asked Dave Phillips of Speer Financial to present to the board an update on the District's finance planning. Dave Phillips passed out information and stated that at next month's meeting the District is required to conduct a BINA Hearing that will cover a three-year time period. He noted that the 2008A Park Bonds (Alternate Revenue Source) are currently callable and can be refunded. He also noted that the District can save approximately \$20,000 if a switch is made from an Alternate Bond to a Limited Bond. He gave several examples of how the District can tailor its finance model to best address the issues.

5. Consent Agenda and Approval of the same:
 - A. Approval of July 26, 2018 and August 9, 2018 meeting Minutes.
 - B. Approval of bills paid from 8/7/18 through 8/20/18 in the amount of 71,099.56
 - C. Approval of bills to be paid 8/24/18 in the amount of \$72,361.72

Move to accept the Consent Agenda
Motion: Paula Helm 2nd: Marv Brown
All ayes by a voice call vote – motion carried

6. Motion to pass the items of business listed in the Consent Agenda:

Move to pass the business items in the Consent Agenda by omnibus vote except for the item withdrawn.
Motion: Kyle Cain 2nd: Kristen Walraven
All ayes by a roll call vote – motion carried.

7. Budget Performance Summary Report: July 2018

No report.

8. IRVSRA Representative Report:

Commissioner Gillis stated no meeting – no report.

9. Fair Board Representative Report:

Commissioner Maloney stated no meeting – no report.

10. Pekin Park Foundation Report:

Commissioner Cain reported that they discussed the Run a Muck fundraiser. She also reported they discussed restructuring the Foundation Board, improvement projects presented regarding the Miller Center, and the annual Marigold Festival fundraiser at the Popcorn Stand.

11. Executive Director's Report: (ED)

The ED reported that he had received information from Darrell Becker, of Jost/Becker/Jost regarding costs for improvements at the Miller Center. He noted that Alisha Dault, Darrell Becker, and himself needed to meet to review the information provided.

The ED reported that Dave Phillips of Speer Financial has indicated that he will be retiring in 2019.

The ED asked Commissioners to please complete an evaluation on him on the Job Performance Evaluation Form provided. He noted that there would be an executive session at the next meeting to discuss annual increases.

12. Attorney's Report:

Mr. Wherry reported that at the September 27, 2018 Board meeting a BINA Hearing will be conducted. He noted that this Hearing would cover a three-year period of time.

13. Staff Reports:

No reports.

14. Commissioner Comments:

Commissioner Price asked if Request for Proposals had been considered for the roof on the shelter in Miller Parks. The Supt. of Parks answered no – Our crew will do the work at a lower cost.

Commissioner Gillis asked how far into Smart Approach are we. The ED replied, I talked with them yesterday and the summation is almost complete. He also noted that there would be a conference call on September 10 or 11 to review information with the staff council. He also noted that they plan to come and meet with staff and the board and possibly have a joint meeting between Pekin and Peoria Park District Board's.

15. Unfinished Business:

None.

16. New Business:

1. Approval of Ordinance 18-5 –

Mr. Wherry explained Public Act 100-0585 – The Small Wireless Facilities Deployment Act. He indicated that the Act was drafted by the telecommunications industry with the primary goal of allowing the industry to roll out a 5G telecommunications network in the next several years with minimal input by local governments as to where the small cell installations needed to create the network

are placed. In order to create an effective 5G network, the industry requires placements of small cell antennas in populated areas approximately every 200 feet, typically utility poles in the right-of-way. Rollout of 5G is expected to begin later this year. He noted that he got out in front of it early as a safety precaution and noted that you can really defer the park's position to a future Board.

Move to approve Ordinance 18-5 "An Ordinance Providing for the Regulation of and Application for Small Wireless Facilities".

Motion: Scott Price 2nd: Marv Brown

All ayes by a roll call vote – motion carried.

2. Review of the 2018-19 Racquet and Health Fund Budget –

Keith Knox presented the 2018-19 Racquet and Health Fund Budget. The highlights presented were as follows: Parkside will take over TV advertising in the facility so that advertising money will all go to the facility, budget is down \$1,000 revenue didn't receive the Power Play Grant this year and will reapply next year, personal training appears to be down \$11,000 due to change in structure – actually is a wash, implementing a fee increase for Kidz Klub and use of tennis ball machine, \$1,000 was budgeted for the Smart Approach, \$5,000 less – no transfer from the Recreation Fund for day camp use, and he reduced the number of phone lines and voicemails.

3. Review of the 2018-19 Golf Fund and Recommended changes to rates and fees –

Cory Proehl, Director of Golf referred to a memo previously sent in board packets regarding the Park District Golf Courses Financial Status and Budget. He noted that he felt rate changes are crucial for the Park District Golf Courses. His recommendation is to immediately increase golf passes, green fees, cart fees and coupon books. He noted that the 2002 fleet of golf carts at Lick Creek are in need of trade in for new fleet of 50 golf carts. He noted that \$26,000 has been spent to repair carts at Lick Creek since 2014. He reviewed the quote lease/purchase information received regarding purchase of (50) 2019 Club Car Empo EFI. He referred to a spreadsheet listing the current rates and fees of the Pekin Park District, Bloomington Park District, Peoria Park District, Decatur Park District and Sunset Hills Golf Course. He stated that after he analyzed all five facilities it was very apparent our rates needed to be adjusted. He also noted that he felt this approach would keep the Park District in-line with the Pekin Park District Strategic Plan and 110% Cost Recovery and Resource Allocation Plan. It was

noted that there is a Special Meeting scheduled for Saturday, August 25th to present the budget and further discuss the rate recommendation and request for the purchase of (50) new golf carts.

17. Adjourn:

Move to adjourn this meeting.

Motion: Kristen Walraven 2nd: Marv Brown

All ayes by a voice call vote – motion carried

Time: 7:30 p.m.

Respectfully Submitted,

Dori K. Smith, Secretary
Board of Commissioners
Pekin Park District