

PEKIN PARK DISTRICT  
MINUTES OF  
THE REGULAR BOARD MEETING OF PARK COMMISSIONERS  
6:00 p.m. Thursday, July 26, 2018  
At the Mineral Springs Park Robert N. Blackwell Administration Building  
1701 Court Street, Pekin, IL 61554

1. Call to Order:

President Gillis called the meeting to order at 6:00 p.m. and all stood to recite the Pledge of Allegiance.

2. Roll Call:

The following commissioners were present: Marv Brown, Kyle Cain, Gary Gillis, Paula Helm, Greg Maloney and Scott Price. Absent was Kristen Walraven. Also in attendance were; Cameron Bettin, Executive Director; Dori Smith, Board Secretary/Asst. to the Executive Director; Richard Wherry, Park District Attorney; Cory Proehl, Director of Golf; Scott Clausen, Superintendent of Parks; Shawn Powers, Superintendent of Recreation; Alisha Dault; Senior Center Administrator, Tom Conlin, Chief of the Police/Ranger Division; Keith Knox, Parkside Athletics Manager; Staff absent was Rich Hallam, Business Operations Manager. Press was not in attendance.

3. Additions to and/or Deletions from the Agenda, if any:

None.

4. Comments from the public:

None.

5. Consent Agenda and Approval of the same:

A. Approval of the July Treasurer's Report.

B. Approval of the Bills and Payroll for 7/10/18 thru 7/20/18 in the amount of \$52,905.96

C. Approval of Bills to paid from 7/27/18 in the amount of \$81,565.11

Move to accept the Consent Agenda as presented.

Motion: Paula Helm 2<sup>nd</sup>: Marv Brown

All ayes by a voice call vote – motion carried

6. Motion to pass the items of business listed in the Consent Agenda:

Move to pass all items of business listed in the Consent Agenda by omnibus vote.

Motion: Kyle Cain 2<sup>nd</sup>: Greg Maloney

All ayes by a roll call vote – motion carried.

7. Budget Performance Summary Report: June 2018

No report.

8. IRVSRA Representative Report:

Commissioner Gillis stated the IRVSRA Board of Directors met July 17<sup>th</sup>. He noted that the relationship between the Fondulac Park District and Pekin Park District was going well. He stated that Casey Smith's report had also been included in the meeting packet. He noted they discussed events being held at the Marigold Festival (sand volleyball tournament and hold & load). He noted that planning for fall programs and the fall brochure was underway and on-line registration was going well. He noted that improvements continue on the IRVSRA Recreation Center. He also noted that a pool party has been planned for August 10<sup>th</sup> at DragonLand.

9. Fair Board Representative Report:

Commissioner Maloney reported that they met at the Arena for the annual walk through before the Fair. He noted that preparations for the Fair were underway. He noted 4H Fair dates of July 30, 31 and August 1. He reported the next meeting was September 18, 2018. It was also noted that the Fair Board paid for new sinks for the Memorial Arena restrooms and that they have been installed.

10. Pekin Park Foundation Report:

The ED reported that the Foundation's website was discussed. He noted that he and Rich Hallam will be putting together an RFP to get the process started to update the website.

11. Executive Director's Report: (ED)

The ED shared a thank you noted sent by HISRA for their recent day in the park and use of paddle boats.

The ED reported that Tom Conlin has begun the process of finding a Hearing Officer to be in compliance with the Impound Ordinance. He read a memo from Tom Conlin regarding using Attorney Thomas P. Higgins. It

was noted that the Park District would only pay for services if a hearing was necessary.

The ED reported that he had submitted the 7<sup>th</sup> quarterly ADA compliance report. He noted that the compliance work had slowed down due to other projects needing attention. He noted that there is no required completion date. He added that the park just needs to show progress with the required compliance work.

The ED reported that he had received information from Darrell Becker of Jost/Becker/Jost for improvements at the Miller Center. He stated that he needed to review the information and discuss at the next Foundation meeting. He noted that he would send to all commissioners after he had time to review the information he received.

The ED reported that he had received an interesting request from the Marigold Festival Committee. He indicated that they would like to put a t-shirt on the Everett Dirksen statue during the festival weekend. Discussion indicated that several board members felt it would be disrespectful. He noted that it would be on the next meeting agenda for an official vote.

12. Attorney's Report:

No report.

13. Staff Reports:

Keith Knox approached the Board regarding the sale of raffle tickets in an effort to raise money for the learning garden.

Cory Proehl reported he had talked to someone that knew Commissioner Price regarding a drone fly-over to take pictures of the golf courses for the website.

14. Commissioner Comments:

Commissioner Maloney thanked Cory Proehl for improvements to the golf car path and sand traps at Parkview Golf Course.

Commissioner Price introduced the idea of an "Adopt a Park" program. He asked that all google search and check it out. He also spoke about the possibility of an Appreciation Program for Veterans & active military.

Commissioner Gillis noted that while attending Larry's Kasting Kids he was approached by a woman requesting a free day in the park.

Commissioner Cain inquired about flags being flown at James Field. It was noted that the park flag was missing. It was also noted that there are no park district flags in stock at this time.

15. Unfinished Business:

1. Approval of an Intergovernmental Agreement between PCHS, District 303 and the Pekin Park District -

Move to approve an Intergovernmental Agreement Between Pekin Community High School District No. 303 and Pekin Park District for the Cooperation and Reciprocal Use of Lands and Facilities.

Motion: Paula Helm 2nd: Kyle Cain

All ayes by a roll call vote – motion carried

The ED noted that District 303 was receptive to the idea of sharing in the cost of repairs for the “old tennis” courts referred to as the acorn courts.

2. Approval of Resolution No. 18-10 –

Move to approve Resolution No. 18-10 “A Resolution Approving and Directing the Execution of an Intergovernmental Agreement with Pekin Community High School District 303 for the Reciprocal Use of School and Park Lands and Facilities.

Motion: Scott Price 2nd: Marv Brown

All ayes by a roll call vote – motion carried

16. New Business:

1. Review of 2017-18 Special Purpose Fund Budgets –

Cameron Bettin presented and reviewed the 2018-19 Special Purpose Fund Budgets (Capital Improvement Fund, Liability Fund, IMRF Fund, Audit Fund, Paving & Lighting Fund, Miller Center Improvement Fund, GO Debt Service Funds, and Racquet and Health Debt Service Fund). He reported that the Health Insurance Premium Payment Fund was not complete and that additional information was needed. He noted that he would present that budget at a future meeting. He noted that several Capital Improvement Funds and Debt Service Funds had been combined. He noted that there was funding for ADA compliance projects and road patching of Red Bud Drive. He noted that due to the growth of the transportation program at the Miller Center that the budget also included specific scheduling software.

17. Adjourn:

Move to adjourn this meeting.

Motion: Paula Helm 2nd: Marv Brown

All ayes by a voice call vote – motion carried

Time: 7:40 p.m.

Respectfully Submitted,

Dori K. Smith, Secretary  
Board of Commissioners  
Pekin Park District