

PEKIN PARK DISTRICT  
MINUTES OF  
THE REGULAR BOARD MEETING OF PARK COMMISSIONERS  
6:00 p.m. Thursday, May 10, 2018  
At the Mineral Springs Park Robert N. Blackwell Building  
1701 Court Street, Pekin, IL 61554

1. Call to Order:

President Gillis called the meeting to order at 6:00 p.m. and all stood to recite the Pledge of Allegiance.

2. Roll Call:

The following Commissioners were present: Kyle Cain, Gary Gillis, Paula Helm, Greg Maloney, Scott Price and Kristen Walraven. Absent was Commissioner Marv Brown. Also in attendance were; Cameron Bettin, Executive Director; Dori Smith, Board Secretary/Assistant to the Director; Scott Clausen, Superintendent of Parks; Cory Proehl, Director of Golf; Shawn Powers, Superintendent of Recreation; Keith Knox; Parkside Athletics Manager, Tom Conlin, Chief of Police/Ranger Division; and Rich Hallam, Business Operations Manager. Absent was Alisha Dault, Miller Senior Center Administrator. Press was not in attendance.

3. Additions to and/or Deletions from the Agenda, if any:

None.

4. Presentation regarding participation in A Smart Approach to Resource Allocation & Cost Recovery in Public Parks & Recreation –

Cameron Bettin introduced Jamie Sabbach. He noted that commissioners had previously received a memo and materials regarding the presentation. He noted that the presentation was about helping organizations improve their current financial situations.

Jamie Sabbach of 110% Inc. gave a skype presentation on resource allocation and cost recovery in public parks and recreation. The project focuses on the current financial condition, spending choices, the community impacts which result from these investments, and revenue generation of 20 public park and recreation agencies. As a result of participation, each agency will be provided with a series of recommended management strategies to enhance and improve upon their current financial condition and improve their ability and capacity to effect change and generate community impact.

5. Comments from the public:

None.

6. Consent Agenda and Approval of the same:

- A. Approval of April 26, 2018 meeting Minutes.
- B. Approval of the bills and payroll for 4/24/18 thru 5/7/18 in the amount of \$83,115.25.
- C. Approval of bills to be paid 5/11/18 in the amount of \$36,487.31.

Move to accept the Consent Agenda.

Motion: Scott Price 2<sup>nd</sup>: Kyle Cain

All ayes by a voice call vote – motion carried

Move to pass all items of business listed in the Consent Agenda by omnibus vote.

Motion: Paula Helm 2<sup>nd</sup>: Kyle Cain

All ayes by a roll call vote – motion carried

7. Executive Director's (ED) Report:

The ED reported that he had been in contact with Alderman Dale Little of Marquette Heights. He reported that Alderman Little was receptive to an agreement for fire protection by Marquette Heights Fire Department for Independence and Dirksen Parks. He noted that Alderman Little would like to include some training dates in Independence Park for their fire department. He also noted that they would like to maintain fire trails. He noted that the park district's annual fee for fire protection to Village of North Pekin was \$100. He also noted that Marquette Heights would like \$500. He noted that in 2015 Marquette Heights responded to (5) situations, in 2016 (10) and in 2017 (3).

The ED reported that the lead hazard project at the Robert N. Blackwell Administration building had been completed. He also noted that Scott Clausen had scheduled workers from Fondulac Park to begin the HVAC work.

The ED reported that Marco's Pizza had closed so their involvement with the park district will not happen.

The ED reported that Alisha Dault was absent due to a speaking engagement for 30 seniors at a church in East Peoria.

8. Staff Reports:

Scott Clausen reported that the Parks Department was experiencing busy times with the sudden change from winter to spring. He noted that their sprayer had been broken down and that put them behind in spraying. He noted that they were busy getting irrigation systems up and running, patching potholes, and getting all the districts fountains up and running. Commissioner Price asked about the status of the leaking roof at miniature golf. Scott Clausen replied that at this time he only had two trades workers to complete repairs and that it was low on list with other work to complete. Commissioner Maloney recommended getting in touch with Clint Drury of the West Central Illinois Peoria Area Building Trades to maybe get help from their apprentices.

Rich Hallam reported that there was now a wireless access point in the Board meeting room.

Shawn Powers acknowledged Coach Ryan Otto and the Pekin Dragons Hockey for volunteering to paint the south wall in the ice rink. Shawn Powers noted that the park district did spend \$200 on paint.

9. Commissioner Comments:

Commissioner Maloney asked about the status of the broken mower at Parkview Golf Course. Cory Proehl reported that the cost to rent a mower was \$1,800 per week. He noted that they are repairing the mower they have and should be good to go soon. Cory Proehl also thanked Scott Clausen for filling potholes at the golf courses.

Kristen Walraven commented that she noticed that Planet Fitness had a trailer in place to sell memberships and noted that she felt it sad to see.

10. Unfinished Business:

1. None

11. New Business:

1. Discussion regarding participation in A Smart Approach to Resource Allocation Cost Recovery in Public Parks & Recreation -

Discussion took place regarding the timing of the proposal in regards to the budget and Strategic Plan and a consulting service doing the work versus staff involvement. The consensus was that there was both pros and cons and the discussion as to whether or

not the park should move forward will be on the Agenda again for the May 24<sup>th</sup> Board Meeting.

2. Approval of the proposed cost of audit services from Wolf Tesar for the fiscal year ending June 30, 2018 for the not to exceed amount of \$19,500 –

Cameron Bettin noted that all had received a memo from him and an Engagement Letter for audit services from Wolf Tesar & Co. P.C. He informed the Board that Heather Longfellow would be leaving their firm to teach. He noted that Virginia Love would be taking Heather's place. He also noted that the fee they are proposing for this audit is \$19,500 (not to exceed). This is an increase for services of \$5,000. There was noted concern regarding the \$5,000 increase and it was noted that after this year's audit it might be time to accept RFP's for this service.

Move to approve the proposed cost of audit services from Wolf Tesar & Co., P.C. for the fiscal year ending June 30, 2018 for the not to exceed amount of \$19,500.

Motion: Paula Helm 2<sup>nd</sup>: Kyle Cain

All ayes by a roll call vote – motion carried

12. Executive Session:

1. Convene into Executive Session for the purpose of review, approval and release of Executive Session Minutes.

Move to convene into Executive Session. (Time: 7:34 p.m.)

Motion: Greg Maloney 2<sup>nd</sup>: Paula Helm

All ayes by a voice call vote – motion carried

2. Reconvene into Open Session.

Move to reconvene into Open Session. (Time: 7:40 p.m.)

Motion: Kyle Cain 2<sup>nd</sup>: Scott Price

All ayes by a roll call vote – motion carried

3. Action on Executive Session, if any.

Move to approve the Executive Session Minutes of September 14, 2017, November 9, 2017 and December 14, 2017.

Motion: Kyle Cain 2<sup>nd</sup>: Scott Price

All ayes by a roll call vote – motion carried

Move to not release any of the Executive Session Minutes.  
Motion: Scott Price 2<sup>nd</sup>: Paula Helm  
All ayes by a roll call vote – motion carried

13. Adjourn:

Move to adjourn this meeting.  
Motion: Paula Helm 2<sup>nd</sup>: Kyle Cain  
All ayes by a voice call vote – motion carried  
Time: 7:42 p.m.

Respectfully Submitted,

Dori K. Smith, Secretary  
Board of Commissioners  
Pekin Park District